

Inductions

Version: InductionsRAs-2019

Main Lab Induction Checklist

All new lab users must first introduce themselves to the Laboratory Safety Officer (Mark Hallworth, HL.09, mah14, 37841) to undergo an induction to the GK Bachelor Laboratory. This will include:

- Enabling card access to the laboratory
- Introductions to key laboratory personnel
- Familiarisation with the layout, operation and services of the laboratory
- Safety features
- Issuing of Risk Assessment forms

Goldstein Lab Induction Checklist

Once the Main Lab Induction has been completed, a separate induction specific to the Goldstein Lab will be provided by the laboratory technician.

Risk Assessment

Your entire experimental work must be covered by a risk assessment, written by you and signed by appropriate authorising personnel.

Everyone must complete the **Base Risk Assessment (Form 1)**, to be signed by your supervisor, and the Lab Safety Officer (Mark Hallworth).

There may be further forms to complete depending on the nature of your research:

If **hazardous chemicals** are being used, then the **Hazardous Substance (COSHH) Risk Assessment (Form 2)** must be completed and signed by your supervisor, and the Lab Safety Officer (Mark Hallworth).

If **lasers** are being used, then the **Laser Risk Assessment (Forms 3 & 4)** must be completed and signed by your supervisor, and the Laser Safety Officer (Mark Hallworth).

If **biological organisms** are being used, then the **Biological Risk Assessment (Form 5)** must be completed and signed by your supervisor, and the Biological Safety Officer (Stuart Dalziel, H0.11, sd103, 37911).